



**UNIVERSITATEA
BABEȘ-BOLYAI**

**CENTRE FOR INTERNATIONAL
COOPERATION**

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LEGAL PROCEDURE FOR THE TEMPORARY RESIDENCE PERMIT FOR NON-EU CITIZENS

NON EU residence permit is valid for the amount of time tuition fees have been paid.

The following documents for residence permit must be submitted 30 days before the expiry of the study visa:

- application
- document for crossing the border (Passport, travel document, etc.) in original and in copy;
- copy of the letter of acceptance for studies – to be requested only upon the first extension of the residence right;
- certificate issued by the education institution;
- proof of the means of subsistence amounting to at least the minimum national net wage per month, for the entire validity period of the residence permit;
- proof of the legal ownership (rental contract) over the dwelling space (in original and in copy);
- medical certificate;
- proof of health insurance, for students over 26
- fees :
- the equivalent value (in Lei) of EURO 120 (the amount must be obtained further to a currency exchange, and upon submitting the documents, the currency exchange receipt must also be

presented by you) – to be paid at the Treasury/CEC BANK S.A. into the State Budget account no. 20330102;

- RON 260 representing the equivalent value of the residence permit, to be paid into the CNIN account RO05CECEB30033RON2244514, at any CEC BANK S.A. unit;

The schedule of the Office for Foreigners, Cluj

(Iulius Mall; 53-55 Alexandru Vaida Voievod St., Phone: 0264.555.656):

Monday - Friday: 10 a.m. - 12 p.m. (submit the documents)

Monday - Friday: 2:00 p.m. - 4:30 p.m. (release of the temporary residence permit)

Wednesday: 2:00 p.m. - 6:30 p.m. (release of the residence permit)